

BRIAN SANDOVAL
Governor

STATE OF NEVADA

BRUCE BRESLOW
Director

Philip E. Larson
Chairman

Vacant
Commissioner

Sandra Masters
Vice-Chairman

Yvonne Martinez
Executive Assistant

Brent C. Eckersley, Esq.
Board Member



DEPARTMENT OF BUSINESS AND INDUSTRY
LOCAL GOVERNMENT
EMPLOYEE-MANAGEMENT RELATIONS BOARD

2501 E. Sahara Avenue, Suite 203
Las Vegas, NV 89104
(702) 486-4504 Fax (702) 486-4355
emrb.state.nv.us

COMMISSIONER

The Local Government Employee-Management Relations Board is seeking qualified applicants for the position of Commissioner. This is an unclassified position that serves at the pleasure of the Local Government Employee-Management Relations Board pursuant to NRS 288.090(2)(a).

The EMRB is an agency involved in the process of collective bargaining and labor relations for local government employers, local government employees and employee associations/unions. Created by Nevada Revised Statute 288, the agency provides resolution of unfair labor practices; resolution of issues related to mandatory bargaining subjects; resolution of disputes related to recognition and determinations regarding appropriate bargaining units.

The goal of the EMRB is to promote harmony in labor relations, foster the collective bargaining process, to provide support to those involved in said process, and to settle disputes as they arise in a neutral and timely manner.

RECRUITMENT:

This is an open competitive recruitment, open to all qualified persons.

APPROXIMATE ANNUAL SALARY:

Up to \$87,773. Salary reflects retirement (PERS) contributions by both the employee and the employer. An employer paid contribution plan is also available with a reduced gross salary. Please note: Furlough Leave is mandatory for Nevada State employees and will result in a reduction of income of approximately 2.3% (or 4 hours per month) through June 30, 2015. The salary listed above does not reflect the reduction from the required furlough. The State of Nevada has an excellent benefit package that includes a retirement system, paid health, vision, dental, life and disability insurance; 11 paid holidays; and paid sick and annual leave. Other employee paid benefits such as a deferred compensation plan are available.

DUTY LOCATION:

Las Vegas, Nevada.

APPLICATIONS WILL BE ACCEPTED UNTIL:

Resumes will be accepted until close of business October 4, 2013. Applications will begin to be reviewed as they are received.

THE POSITION:

- Executive Director or Administrator of agency. Responsible for day-to-day operations, including budget preparation, legislative initiatives, administrative guidelines, etc.
- Involved in research of case law and requires working knowledge of NRS Chapter 288 with background in labor law.
- Manages EMRB case scheduling, conducts pre-hearing conferences with parties to narrow issues and prepare cases for hearing, which eliminates many disputes as to the facts and issues involved in cases to be heard by the Board.
- Conducts fact finding panels pursuant to NRS 288.200, when parties are unable to reach a negotiated settlement through collective bargaining.
- Conducts bargaining unit elections pursuant to NRS 288.160.
- Provides local government employers and employee organizations with guidance and direction as to collective bargaining and avoidance of prohibited practices under NRS Chapter 288.
- Provides information to individuals seeking guidance and direction pursuant to NRS Chapter 288.
- Provides training services upon request to employers, employee associations, and legal counsels, to improve ongoing labor relations and practice before EMRB.
- Perform related duties as assigned.

QUALIFICATIONS:

- Bachelor's degree or equivalent of 4 years minimum experience in labor law/labor relations (preferably in the public sector) **OR** an equivalent combination of education and experience.
- Excellent communication skills
- Working knowledge of Microsoft Word, Excel and Outlook.
- Prior Mediation experience is highly desirable, but not required.

SELECTION PROCESS:

Applications will be reviewed to determine those with the most appropriate qualifications. Those individuals will be invited to Las Vegas for an interview at their own expense.

Please note: In accordance with the Nevada Open Meeting Law, all interviews conducted by the EMRB will be held in an open public meeting. Resumes/applications will be made available to the Public.

SUBMIT COVER LETTER AND RESUME/DIRECT INQUIRIES TO:

Yvonne Martinez
Board Secretary
Employee-Management Relations Board
2501 E. Sahara Ave., Suite 203
Las Vegas, NV 89104

E-mailed submissions are acceptable. Please send them to: emrb@business.nv.gov